

Meritec Limited
Meritec House
Acorn Business Park
Skipton
North Yorkshire
BD23 2UE

Tel: 01756 797766



18th March 2020

Dear Meritec Customer,

COVID-19 update from Meritec Limited

In these uncertain times we feel it is important that all Meritec customers can be wholly confident of our ability to provide you with ongoing services and support to the high levels of quality you have become accustomed to.

I am pleased to advise that we have successfully completed full testing and implementation of our Business Continuity and Disaster Prevention Plans which have proved the company can continue to fully operate both external and internal systems with our workforce based entirely from home/remote locations.

Consequently, with effect from week commencing Monday 23/03/20 both our Skipton and Warrington office premises will be closed and all staff will be working from home/remote locations.

We are fortunate in that Meritec has for many years provided many of our services using home based and remote location resources consequently rolling these capabilities out across the entire organisation has proved relatively straightforward and low risk.

In line with the latest Government recommendations regarding social distancing, Meritec will not be sending any consultants to customer sites until the advice from the Government changes. In the meantime, we are very well placed to conduct remote meetings, conference calls and other communication methods, to ensure ongoing support and project implementations can continue successfully. We would welcome clarification on your preferred method of communication during this period.

Meritec Ltd

Meritec House, Acorn Business Park, Skipton, North Yorkshire, BD23 2UE
01756 699204 | hello@meritec.co.uk | www.meritec.co.uk
Registered In England & Wales No. 3224622 | VAT No. 675 4995 71

Meritec Limited
Meritec House
Acorn Business Park
Skipton
North Yorkshire
BD23 2UE

Tel: 01756 797766

Over the course of the coming weeks and months until the emergency passes, we will continue to issue updates and other relevant information to you as and when appropriate. In the meantime, please do not hesitate to contact us using any of the usual contact channels if you require any additional information or if we can be of further assistance.

We expect that you will likely be in discussions regarding your own business continuity plans and we would welcome any information on these if possible so that we can plan accordingly including if any of your key contact details or arrangements might differ from those we would normally use.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'Steve Wilkinson', written over a light blue horizontal line.

Steve Wilkinson
Chairman and CEO
Meritec Limited

Meritec Ltd

Meritec House, Acorn Business Park, Skipton, North Yorkshire, BD23 2UE
01756 699204 | hello@meritec.co.uk | www.meritec.co.uk
Registered In England & Wales No. 3224622 | VAT No. 675 4995 71